GENERAL PROCUREMENT NOTICE

Flood and River Erosion Management Agency of Assam (FREMAA)

4th floor, Assam Water Centre, NH 27, Basistha Chariali, Guwahati – 781029

REQUEST FOR EXPRESSION OF INTEREST (REOI)

For Hiring Individual Consultants under FREMAA

The Flood and River Erosion Management Agency of Assam (FREMAA), an autonomous Society of the Government of Assam and the implementing agency for the World Bank aided project "Assam Integrated River Basin Management Project (AIRBMP)" has received Loan financing from the World Bank toward the cost of the Assam Integrated River Basin Management Project (AIRBMP), and intends to apply part of the proceeds for consulting services. It now invites applications from eligible Indian citizens to provide the Services against the following position as Individual Consultant as mentioned below. The interested candidates who fulfil the required qualification, experience, etc. may accordingly submit their CV in english language along with a signed cover-letter. The detailed Terms of Reference (TOR) may be downloaded from FREMAA's website at www.fremaa.assam.gov.in.

SL.No	Name of Position	Eligibility Condition	Remuneration
1	Deputy Chief Executive Officer (Works)	BE in civil engineering from a recognised university having experience of 20 years and above in Water Resource Management/ Flood and River Erosion Management or related discipline. Experience in externally aided projects like World Bank, ADB, etc. will be given preference. Civil Engineers with experience in Government sector having the relevant experience will be given preference.	Rs 1,40,000/- to 1,80,000/- per month plus allowances. TA/DA admissible as per FREMAA norms.

Other General conditions:

1. Selection would be through the process of interview.
2. The candidates shall have to bring all the original certificates/documents relating to age, qualification, and experience, etc. along with a set of self-attested copies of the same, for the interview, if shortlisted and called for interview. The Originals will be returned after corroboration with the self attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
3. Only Shortlisted candidates will be intimated and called for Interview.
4. The Salary will be as mentioned in the table above based on (a) relevant experience as per the respective Terms of Reference (ToR) and (ii) performance in the interview.
5. In case, sufficient candidates with requisite experience in the field cited above are not available, FREMAA may shortlist candidates having lesser years of experience for the interview/test. However, if selected they will be offered a lower Salary.
6. FREMAA reserves the right to increase or decrease the number of positions or scrap any or all of the positions and also reject applications submitted without assigning any reason, thereof.
7. FREMAA reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the number of applications received.
8. Canvassing in any form will lead to disqualification and rejection.
9. Curriculum Vitae (CV) along with scanned copies of a signed cover letter and supporting documents of age, qualification and experience should be emailed to ceo-fremaa@assam.gov.in and hrms-fremaa@assam.gov.in and the subject line should be "APPLICATION FOR THE POST OF DEPUTY EXECUTIVE OFFICER (WORKS)". and should reach the above mentioned email addresses latest by 27th August, 2023.
10. Candidates who had applied for the said post as per advertisement published on 1st August, 2023 and who meet the eligibility criteria of this advertisement need not apply again.
11. Incomplete applications and applications received after the indicated deadline will not be accepted.

Chief Executive Officer
FREMAA

Terms of Reference for Deputy Chief Executive Officer (Works) under FREMAA

A. Background of the Project:

Assam faces some of the most daunting water resource settings found anywhere in the world. Various initiatives are underway through internally funded state department programs and in cooperation with international partners to address these issues. Despite the immense potential of its water resources, Assam has not been able to either fully manage floods, erosion and wetland degradation or make fuller productive use of these resources. The specter of climate change that could bring an increase in the intensity and frequency of extreme events makes finding new and innovative long-term solutions and responses even more imperative to be identified and implemented.

B. Therefore, the Government of Assam (GoA) proposes to associate with the Asian Development Bank (ADB) and the World Bank for development of an integrated approach for management and river bank erosion in the Brahmaputra River basin in selected locations across Assam. Details of project components and specific activities are being developed and it is proposed that the projects would aim to establish the core platform for engaging in a systematic manner on overall flood and erosion management in Assam.

C. The project shall be implemented by the SPV-Flood & River Erosion Management Agency of Assam (FREMAA) the implementing agency of Government of Assam under the aegis of Water Resource Department, Assam. FREMAA now **invites applications for the post of Deputy Chief Executive Officer (Works)** from eligible Indian citizens to provide the Services of the positions as mentioned below. Interested Candidates should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The Scope of work and eligibility criteria for the positions are as follows:

D. The project shall be implemented by the SPV-Flood & River Erosion Management Agency of Assam (FREMAA) the implementing agency of Government of Assam, under the administrative control of Water Resource Department, Assam. FREMAA now invites applications from eligible Indian citizens to provide the Services of Deputy Chief Executive Officer (Works). Interested Candidates should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The Scope of work and eligibility criteria is as follows:

E. Scope of Work:

The consultant will have experience with riverbank protection and/or flood protection works, and direct project experience for their design and implementation. Experience in projects incorporating low-cost measures will be of comparative advantage. The consultant should also have experience of leading a team to address structural and non-structural aspects of water resources interventions.

i) Advice FREMAA in establishing a system of planning, implementation, management, and monitoring of all subproject activities with effective MIS, in close liaison with the Project implementation Units (PIUs) and relevant line departments and district administration offices, and central government bodies.
ii) Pursue that sufficient capacities are established with training and incentives in the PMU and PIUs in implementing the sub-projects.
iii) Assist, plan and undertake actions to seek clearances of the DPRs, Administartive Approvals, etc. from competent Authorities.
iv) Advice and Assist FREMAA in executing and monitoring the works of the consulting firms under the projects.
v) Advise FREMAA on matters related to river works, specifically
   - Detailed design and procurement of riverbank protection work, embankment and relevant structures with respect to planning, packaging and designing tender documents, and financial management
   - Construction supervision and quality control.
   - Monitoring and evaluation of river response and performance of work.
   - Maintenance and adaptation of riverbank protection work.
   - Develop measures for systematic documentation of construction activities.
   - Report identified gaps and remedial measures.
   - Outline guidelines on structural work construction aspects.
vi) Guide River surveys at the subproject level, in coordination with the consultant teams under the project.
vii) Take lead role to undertake all the requisite activities and document preparation for the subsequent phases, including:
   - Review and updating of feasibility studies/DPRs of sub-projects
   - Design the TORs for consulting Services for Phase II & III.
viii) Assist FREMAA to prepare and submit quarterly, half yearly, annual and mid-term progress reports and completion reports on time.
ix) Any other matter assigned by CEO, FREMAA from time to time.

F. Eligibility Requirements:

i) BE in civil engineering from a recognised university having experience of 20 years and above in Water Resource Management/ Flood and River Erosion Management or related discipline.
ii) Civil Engineers with experience in Government sector having the relevant experience will be given preference.
iii) Incumbents having experience of working in the project sites and tributaries that are being taken up under the projects of FREMAA would be given preference.
iv) Should have experience of working in Externally Aided Projects of ADB/World Bank;
v) Should have Proficiency in MS Word, Excel and Powerpoint and usage of emails/internet is mandatory.

G. Duration of Assignment:

The duration of contract shall be for minimum period of one year, to be reviewed and renewed based on performance and work requirements.

H. Travel Requirements:

The Deputy Chief Executive Officer (Works) shall be based full time at FREMAA office in Guwahati and must be willing to travel to project sites, as and when necessary, as per the project requirements

I. Reporting and Deliverables:

The Deputy Chief Executive Officer (Works) will report to CEO, FREMAA. The incumbent will submit monthly updates and reports on significant Technical Progress and issues.

J. Facilities to be provided by FREMAA:

FREMAA will provide the following facilities and services:

- Office space including furniture and utilities.
- Access to all reports, studies, data and other information relating to the works.
- In case of necessary travel to field, the incumbent will be provided TA/DA as per FREMAA norms.

K. Remuneration:

Rs 1,40,000/- to 1,80,000/- per month plus allowances. TA/DA admissible as per FREMAA norms.

L. Selection Method:

Selection of the Deputy Chief Executive Officer (Works) will be held through the process of interview.

CEO-FREMAA