



DETAILED ADVERTISEMENT

Flood and River Erosion Management Agency of Assam (FREMAA)

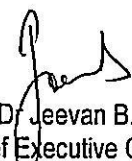
4th floor, Assam Water Centre, NH 27, Basistha Chariali, Guwahati - 781029

The Flood and River Erosion Management Agency of Assam (FREMAA), an autonomous society of the Government of Assam and the implementing agency for the Asian Development Bank (ADB) aided project "Climate Resilient Brahmaputra Integrated Flood and Riverbank Erosion Risk Management Program (CRBIFRERMP)" invites applications from eligible Indian citizens to provide the Services against the following post on contractual basis as mentioned in brief below. Interested candidates who fulfil the required qualification, experience and age may apply as mentioned below.

S/N	NAME AND NUMBER OF POSTS	ESSENTIAL QUALIFICATION	REQUIRED EXPERIENCE	SALARY
1.	Livelihood Specialist One (01) post	A first class Graduate/Post Graduate Degree in Livelihoods/Social Development/Agriculture/Fisheries/Rural Development/Natural Resources Management/Rural Developmental Studies from a recognized institution or university.	At least 10 years of relevant professional experience with at least 8 years of practical experience in livelihood projects especially relevant to agriculture and fisheries.	Rs.70,000 – Rs 80,000/- per month (inclusive of allowances). TA/DA and other allowances admissible as per FREMAA norms

Other General conditions:

1. Selection shall be through the process of interview/test.
2. The candidates shall have to bring all the original certificates/documents along with a set of self-attested copies of the same, for the interview, if shortlisted and called for interview. The Originals will be returned after corroboration with the self attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
3. Only Shortlisted candidates will be intimated and called for Interview/test.
4. The Salary within the above indicative range, will be fixed based on (a) relevant experience as per the respective Terms of Reference (ToR) and (ii) performance in the interview.
5. In case, sufficient candidates with requisite experience in the field cited above are not available, FREMAA may shortlist candidates having lesser years of experience for the interview/test. However, if selected they will be offered a lower Salary.
6. FREMAA reserves the right to increase or decrease the number of positions or scrap any or all of the positions and also reject applications submitted without assigning any reason, thereof.
7. FREMAA reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the number of applications received.
8. Canvassing in any form will lead to disqualification and rejection.
9. Applications complete in all respects in the prescribed format available at FREMAA's website along with scanned copies of a signed cover letter and self attested supporting documents of age, qualification and experience should be emailed to ceo-fremaa@assam.gov.in / hrms-fremaa@assam.gov.in and the subject line should be "APPLICATION FOR THE POST OF" and should reach the above mentioned email addresses latest by 12th April, 2024 by 12:00 midnight. Incomplete applications and applications received after the indicated deadline will not be accepted.


(Dr. Jeevan B., IAS)
Chief Executive Officer
FREMAA

Terms of Reference for Livelihood Specialist in FREMAA

A. Background of the Project:

Assam faces some of the most daunting water resources settings found anywhere in the world. Various initiatives are underway through internally funded state department programs and in cooperation with international partners to address these issues. Despite the immense potential of its water resources, Assam has not been able to either fully manage floods, erosion and wetland degradation or make fuller productive use of these resources. Climate change impacts bring an increase in the intensity and frequency of extreme events making promoting new and innovative long-term solutions and responses even more imperative to be identified and implemented, especially for the most vulnerable riverine population.

B. Therefore, the Government of Assam (GoA) proposes for development of an integrated approach for river basin management in Assam. Flood and River Erosion Management Agency of Assam (FREMAA) on behalf of Government of Assam thus has applied through Government of India for financing from the Asian Development Bank towards the cost of the Climate Resilient Brahmaputra Integrated Flood and Riverbank Erosion Risk Management Project (CRBIFRERMP). The proposed investment projects will help lay the foundation for finalizing and implementing a pragmatic integrated river basin flood, erosion and sediment management approach in selected locations in the Brahmaputra River. The project aims at establishing the core platform for engaging in a systematic manner on overall flood and erosion management in Assam. The project will also focus on technical capacity building, and systems development for improved flood and erosion risk management and equipping water resources management institutions of Assam with modern and analytical tools, to upgrade overall planning and design of programs, and their implementation.

C. The project shall be implemented by Flood and River Erosion Management Agency of Assam (FREMAA) the implementing agency of Government of Assam under the administrative control of the Water Resources Department, Government of Assam.

D. FREMAA now invites applications from eligible Indian citizens to provide the Services of a **Livelihood Specialist** under the ADB aided Climate Resilient Brahmaputra Integrated Flood and River Erosion Management Program (CRBIFRERMP). Interested candidates need to provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

E. Scope of Work and Responsibilities

The Livelihood Specialist shall be responsible for supporting and developing secure livelihood and economic activities for directly improving the livelihoods and disaster resilience of poor and destitute people living in the project affected areas¹ⁱ. The incumbent should have proven experience in the field of Livelihood development activities especially related to agriculture and fisheries. The main responsibilities are:

¹Project affected areas or Sites are Dibrugarh, Morigaon, Kamrup and Goalpara*

- i) Assist FREMAA to prepare & finalize livelihood promotion and restoration plan and identify potential and profitable livelihood options in consultation with the affected people and relevant stakeholders as per requirements of the project.
- ii) Assist FREMAA and implementing agencies/firms/NGOs on compliance issues, bottlenecks and critical activities with respect to livelihood activities.
- iii) Support the design and coordination of livelihood programs with implementing agencies/NGOs/other partner agencies.
- iv) Develop a skill development strategy relating to livelihood activities and then conduct and impart capacity building and vocational trainings especially relating to fisheries, agriculture, handlooms and weaving, and other alternative livelihood activities as identified and mentioned in the Project Administrative Manual(PAM) and in the Design and Monitoring Framework (DMF) of the Project.
- v) Guide and provide support to the field teams for providing necessary support to carry out livelihood activities.
- vi) Identify, negotiate and establish market networks/linkages/partnerships with different sectors/departments like agriculture, agroforestry, fishery, sericulture, dairy, skill development in terms of developing enterprising skills, etc.
- vii) Shall be responsible for drafting and finalising reports relating to livelihoods.
- viii) Prepare Monthly Planning and Progress Report (MPPR) in English and review against the Annual Work Program & Budget (AWPB) and the Design and Monitoring Framework of the Project.
- ix) Any other tasks assigned by authority from time to time.

F. Eligibility Requirements:

- i) A first class Graduate/Post Graduate Degree in Livelihoods/Social Development/Agriculture/ Fisheries/Rural Development/Natural Resources Management/Developmental Studies from a recognized institution or university.
- ii) At least 10 years of relevant professional experience with at least 8 years of practical experience in livelihood projects especially relevant to agriculture and fisheries.
- iii) Experience of working on externally aided projects by ADB or World Bank will be preferred.
- iv) Should have good interpersonal and communication skills and teamwork abilities.
- v) Should have knowledge and experience of working with communities and poverty alleviation programs.
- vi) Should have experience in conducting studies, workshops, seminars, annual planning exercises on livelihood activities relating to farm, fishery, livestock, etc.
- vii) Should be proficient in MS Word, MS Excel and MS Powerpoint.
- viii) Should have fluency in English, Hindi and Assamese and report writing skills in English language.

G. Duration of Assignment:

The duration of contract shall be for three years including a probation period of one year, to be reviewed and renewed annually based on performance and work requirements under the project.

H. Responsibility of the Livelihood Specialist:

The Specialist shall be fully responsible to manage his/her day-to-day work with the project team with high dedication, integrity and ethical behavior. The incumbent should not have any conflict of interest and should maintain confidentiality of information as required under rules and acts in force and as per the policies of the ADB.

I. Travel Requirements:

The Livelihood Specialist shall be based at the FREMAA office in Guwahati and must be willing to travel to project sites, as and when necessary, as per the project requirements.

J. Reporting and Performance Review:

The Livelihood Specialist will report to the Deputy Chief Executive Officer of FREMAA. The incumbent will submit monthly updates and reports on Livelihood activities. The work and performance of the Specialist shall be reviewed by the CEO, FREMAA on a periodic basis.

K. Facilities to be provided by FREMAA:

FREMAA will provide the Specialist with the following facilities and services:

- Office space including furniture and utilities.
- Access to all reports, studies, data and other information relating to the project.
- All day-to-day office travels, transportation, and accommodation arrangements will lie entirely with the incumbent. However, in case of necessary travel to field, the incumbent will be provided with TA/DA as per FREMAA norms.

L. Remuneration:

Rs.70,000-80,000/- per month (inclusive of allowances). TA/DA and other allowances admissible as per FREMAA norms

M. Selection Method:

Selection of the Livelihood Specialist will be through the process of interview.

CEO-FREMAA
