



GOVERNMENT OF ASSAM

FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)

Address: 4th floor, Assam Water Centre, Basistha Chariali, NH-27, Guwahati-29.

Phone/Fax-(0361)2309896, Email: ceo-fremaa@assam.gov.in . Website: www.fremaa.assam.gov.in

FREMAA/P/TECH/188/2020/79/T-81

Date: 16.12.2023

REQUEST FOR QUOTATION (RFQ)

Flood and River Erosion Management Agency of Assam (FREMAA), 4th Floor, Assam Water Centre, Basistha Chariali NH 27, Guwahati-29, invites quotations from esteemed agencies for providing following services as listed in the table below. The interested suppliers/firms/agencies may submit their quotations addressed to the **Chief Executive Officer, FREMAA** at the office on or before **30/12/2023** up to 02:00 PM which will be opened by 3:00 PM on the same day. Any queries relating to the RFQ and its terms and conditions contained therein, should be addressed to the issuing authority in writing vide email or letter on or before **21/12/2023**.

SL No	Item Name	Unit	Qty
1	Rodent Control Services at FREMAA premises in Assam Water Centre (AWC)	Sqft	10550

Detailed RFQ document along with other terms and conditions are attached as Annexure A and Annexure B1 & B2 which is available in the official website of FREMAA; www.fremaa.assam.gov.in

Any Addendum/Corrigendum for this RFQ will be uploaded in the above cited website of FREMAA only.


 (Dr. Jeevan B, IAS)
 Chief Executive Officer,
 FREMAA

Memo No: FREMAA/P/TECH/188/2020/79/T-81

Date: 16.12.2023

Copy to:

1. TO(C)-FREMAA, for publishing in the FREMAA official website.


 Chief Executive Officer,
 FREMAA

ANNEXURE-A

TERMS & CONDITIONS

1. Eligibility Criteria:

(a) Should have carried out similar nature of work of in any Govt Department /Govt Agencies /Govt. Institutions of Assam & India/ Private Agencies /PSU /Companies /Apartments / Commercial buildings with atleast one similar work of value of minimum Rs. 26,000.00 or two works of minimum Rs. 17,000.00 each.

Documentary Evidence in the form of Letter of Acceptance /Work Order/ Payment receipt/ Agreement has to be submitted.

(Similar Nature means: Rodent Control Services including disinfection and extermination)

(b) Should have valid GST Registration.

(c) Should have a valid Trade License of Assam.

(d) Should have a valid and relevant Pest Control License issued by competent authority.

Supporting documents to be provided for 1 (a) to 1 (d).

2. The lowest quoted (excluding tax) bidder at **Annexure B2** fulfilling the above criterions at Sl. No. 1 will be eligible for award of contract.
3. Suppliers/Firms/Agencies are requested to visit the office to inspect the premises before submitting the quotations.
4. The Rodent Treatment process should include disinfection and extermination of the entire 4th Floor area of 10,550 sqft (FREMAA office) of Assam Water Centre.
5. Non outdated chemicals should be used and all formulation / pesticides to be used for rodent control treatment shall follow ISI specifications and should be safe for human beings and shall not have any detrimental effect on office equipment/furniture.
6. Suppliers/Firms/Agencies should ensure that no damages are caused to the office structure, both interior and exterior including electrical wiring and all assets during application of chemicals or installation of traps. In the event any damage occurs, it will be the responsibility of the selected bidder to rectify any damages to their original condition.

Annexure B1

LETTER OF QUOTATION– TECHNICAL PART

(This technical part must be submitted using official letterhead of the firm)

RFQ No. FREMAA/P/TECH/188/2020/

Date:

To,

The Chief Executive Officer,
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub: Request for Quotation (RFQ) for “Rodent Control Services at FREMAA premises in Assam Water Centre (AWC)”

Sir,

I/We, the undersigned, hereby submit the technical part of our Quotation. In submitting our Technical Part, we make the following additional declarations:

- (a) Our quotation shall be valid for the period of 60 days from the deadline fixed for the quotation submission;
- (b) I/we have thoroughly read and understood all the terms and conditions as contained in the RFQ and agree to abide by them.

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of the Bidder

Address

Telephone No.

Email id.

Dated on day of _ , [insert date of signing]

Annexure B2

Price Schedule

Name of Firm:

Date:

SI No	Item Description	Qty (a)	Unit	Unit Price excluding GST (Rs) (b)	Amount c = a X b
1	Rodent Control Services at FREMAA premises in Assam Water Centre (AWC)	10550	Sqft		
GST (As applicable)					
Total Amount (Rs.)					
(Total Amount in Rs.....					
.....including GST in words)					

Terms and Condition:

1. We confirm that the quoted total price is inclusive of all statutory GST, duties, packing, forwarding, freight, handling, loading, unloading, servicing & insurance charges for delivery at Assam Water Centre premises and is firm.
2. We confirm that there would not be any price escalation during the tenure of the contract period.
3. We confirm that we will abide by all the terms & conditions of tender, scope of work and we do not have any counter conditions.
4. We confirm that tendered item will be supplied as per specification and tender conditions.

On behalf of the Firm/Agency:

Name of the Authorised Person:

Designation:

Signature: