



GOVERNMENT OF ASSAM

FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)

Address: 4th floor, Assam Water Centre, Basistha Chariali, NH-27, Guwahati-29,
Phone/Fax-(0361)2309896, Email: ceo-fremaa@assam.gov.in, Website: www.fremaa.assam.gov.in

No. AFRERM(P)/TECH/52-2014/Part-(V)/149/T-143

Date: 22/01/2024

REQUEST FOR QUOTATION (RFQ)

Flood and River Erosion Management Agency of Assam (FREMAA), 4th Floor, Assam Water Centre, Basistha Chariali NH 27, Guwahati-29, invites quotations from esteemed agencies for water reservoir/tank cleaning as listed in the table below. Interested firms/agencies may submit their quotations addressed to the **Chief Executive Officer, FREMAA** at the office on or before 23.01.2024 up to 02:00 PM which will be opened by 3:00 PM on the same day. Any queries relating to the RFQ and its terms and conditions contained therein, should be addressed to the issuing authority in writing vide email or letter on or before 23.01.2024.

Sl. No.	Item Name	Completion Period
1	Chemical Cleaning and Sediment Removal of 2 Nos of Reservoirs at AWC Building	3 Days

Bidders are requested to go through the following before submission of quotation:

- (i) Annexure A : Instruction to Bidders
- (ii) Annexure B1 : Letter of Quotation – Technical Part
- (iii) Annexure B2 : Letter of Quotation – Financial Part
- (iv) Annexure B3 : Price Schedule

For any addendum/corrigendum, the bidders are requested to visit the official site of FREMAA i.e. www.fremaa.assam.gov.in.

This has the approval of CEO-FREMAA.


(Bhaskar Jyoti Das)
Chief Technical Officer,
FREMAA

Memo No. AFRERM(P)/TECH/52-2014/Part-(V)/149/T-143 -A Date: 22/01/2024

Copy to:

1. TO(C)-FREMAA, for publishing in the FREMAA's official website.


Chief Technical Officer,
FREMAA

ANNEXURE-A

INSTRUCTION TO BIDDERS

1. Flood and River Erosion Management Agency of Assam (FREMAA), 4th Floor, Assam Water Centre, Basistha Chariali NH 27, Guwahati-29, invites quotations from esteemed agencies for refurbishment works as listed below:

SI. No.	Item Name	Completion Period
1	Chemical Cleaning and Sediment Removal of 2 Nos of Reservoirs at AWC Building	3 Days

The successful bidder will be expected to complete the works by the intended completion date specified above.

2. Eligibility Criteria:

- (a) Should have atleast 3 (three) years of experience in carrying out similar nature of work of in any Govt Department /Govt Agencies/ Govt. Institutions of Assam & India/ Private Agencies /PSU /Companies /Apartments / Commercial buildings with atleast one similar work of value of minimum Rs. 80,000 or two works of minimum Rs. 60,000.00 each.

Documentary Evidence in the form of Completion Certificate along with Work Order & Bill of Quantities (BoQ) certified by not below the rank of Executive Engineer has to be submitted.

(Similar Nature means: Chemical Cleaning and Sediment Removal Works of Medium and Large Water Reservoirs)

- (b) The bidder's annual average financial turnover in civil works should be at least Rs. 30 (thirty) Thousand during the last three years (2020-21, 2021-22, 2022-23) duly audited & certified by CA. Turnover certificate along with Balance Sheet for the last 3 financial years should be submitted.
- (c) Should have a valid GST Registration.
- (d) Should submit Qualification Information with supporting documents as per the format placed along with Annexure B1.

Supporting documents to be provided for 2 (a) to 2 (d).

3. Quotation Prices:

- (a) The lowest quoted bidder as per **Annexure B3** fulfilling the above criterions at Sl. No. 2 will be eligible for award of contract.
- (b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (c) The rates should be quoted in Indian Rupees only

4. **All the pages of the Quotation have to be signed by the authorized representative of the bidder.**

5. All the works shall be carried out as per the specifications mentioned in Annexure B3 withholding industry standards or as per the direction of Authorized Personnel.
6. The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.
7. Notwithstanding the above, FREMAA reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
8. Within 15 days of receiving letter of acceptance (LoA), the successful bidder shall deliver to the Chief Executive Officer, FREMAA the performance security (in the form of bank guarantee in favour of the Chief Executive Officer, FREMAA) for an amount equivalent of 5% of the contract price. The Performance Security shall be valid till the expiry of the Defect Liability Period, specified in Clause 6. Failure of the successful Bidder to furnish performance security and to sign the agreement within the period stipulated shall constitute sufficient grounds for annulment of award, in which case FREMAA may make the award to the next lowest evaluated bidder or seek quotations afresh.

LETTER OF QUOTATION– TECHNICAL PART

(This technical part must be submitted using official letterhead of the firm)

RFQ No. AFRERM(P)/TECH/52-2014/Part-(V)/

Date:

To,

The Chief Executive Officer
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub: Request for Quotation (RFQ) for “Chemical Cleaning and Sediment Removal of 2 Nos of Reservoirs at AWC Building”

Sir,

I/We, the undersigned, hereby submit the technical part of our Quotation. In submitting our Technical Part, we make the following additional declarations:

- a) Our quotation shall be valid for the period of 60 days from the deadline fixed for the quotation submission;
- b) I/We have thoroughly read and understood all the terms and conditions as contained in the RFQ and agree to abide by them.
- c) I/We meet the eligibility requirements and have no conflict of interest; we are not participating in more than one quotation in this bidding process.
- d) I/We undertake, if our Bid is accepted, to commence the Works as soon as in reasonably possible after the receipt of the Authorized Personnel’s notice to commence and to complete the whole of the Works comprised in the Contract within the stipulated time stated in the document.

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of the Bidder:

Address:

Telephone No.:

Email id:

Dated on ____ day of _____ [insert date of signing]

QUALIFICATION INFORMATION

1. Previous Experience (in Value)

Total value of Water Tank/Reservoir cleaning, Sediment removal and associated works performed in the last three years (in Rs. Lakhs)	2022-23: _____
	2021-22: _____
	2020-21: _____

2. Work performed as prime contractor (in the same name) on works of a similar nature over the last three years.

<u>Project Name</u>	<u>Name of Employer</u>	<u>Description of work</u>	<u>Contract No.</u>	<u>Value of contract (Rs. Lakhs)</u>	<u>Date of issue of work order</u>	<u>Stipulated period of completion</u>	<u>Actual Date of Completion</u>	<u>Remarks explaining reasons for delay and work completed</u>

Existing commitments and on-going works:

Description of Work	Place & State	Contract No. & Date	Value of Contract (Rs. Lakhs)	Stipulated period of completion	Value of works* remaining to be completed (Rs. Lakhs)	Anticipated date of completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)

* *Enclose a certificate from the Authorized Personnel concerned for completion as well as value of pending works.*

LETTER OF QUOTATION– FINANCIAL PART

(This financial part must be submitted using official letterhead of the firm)

RFQ No AFRERM(P)/TECH/52-2014/Part-(V)/

Date:

To,

The Chief Executive Officer
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub: Request for Quotation (RFQ) for “Chemical Cleaning and Sediment Removal of 2 Nos of Reservoirs at AWC Building”

Sir,

I/We, the undersigned, hereby submit the financial part of our Quotation. In submitting our Financial Part, we make the following additional declarations:

- (a) Our quotation shall be valid for the period of 60 days from the deadline fixed for the quotation submission;
- (b) The total price of our Quotation, inclusive of taxes in accordance with the RFQ Document is

Rs. _____ (Rupees _____
_____ Only)

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of the Bidder:

Address:

Telephone No.:

Email id:

Dated on ___ day of _____ [insert date of signing]

Price Schedule**Name of Firm:****Date:**

Sl. No.	Item Description	Unit	Qty (a)	Unit Price including GST (Rs) (b)	Total Amount (Rs) including GST c = a X b
1	Chemical cleaning of 1,00,000 Litre capacity reservoir (1 No) with Chlorine & Calcium Hypochlorite	Bags	10		
2	Chemical cleaning of 35,000 Litre reservoir (1 No) with Chlorine & Calcium Hypochlorite	Bags	4		
3	Labour Charges for cleaning of the 1,00,000 Litre capacity reservoir	Job	1		
4	Labour Charges for cleaning of the 35,000 Litre capacity reservoir	Job	1		
5	Suction Pump Charges (for sediment removal)	Job	1		
6	High Pressure Pump Charges (for cleaning)	Job	1		
7	Cleaning accessories (<i>lis of items to be provided</i>)	Job	1		
8	Transportation Charges	Job	1		
Total (Rs.)					
(Total Amount in Rs..... including GST and other duties in words)					

Terms and Condition:

1. We confirm that the quoted price is inclusive of all statutory GST, duties, packing, forwarding, freight, handling, loading, unloading & insurance charges for delivery at Assam Water Centre premises and is firm.
2. We confirm that there would not be any price escalation during the tenure of the contract period.
3. We confirm that we will abide by all the terms & conditions of tender, scope of work and we do not have any counter conditions.

4. We confirm that works will be carried out as per specification and tender conditions.

On behalf of the Firm/Agency:

Name of the Authorised Person:

Designation:

Signature: