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GOVERNMENT OF ASSAM

FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)

Address: 4th floor, Assam Water Centre, Basistha Chariali, NH-27, Guwahati-29,
Phone/Fax-(0361)2309896, Email: ceo-fremaa@assam.gov.in , Website: www.fremaa.assam.gov.in

FREMAA(P)/COMP-T/12/2017

Date: 16.06.2023

REQUEST FOR QUOTATION (RFQ)

Chief Executive Officer, FREMAA invites quotations from esteemed agencies/firms/dealer/distributor for "Supply, installation and commissioning of 14-inch Android Tablet along with other accessories" detailed below:

SL No	Item Name	Description	Unit	Qty	Delivery period
01	14-inch Android Tablet along with other accessories	Form Factor: Tablet Operating System: Android 11 or higher Processor: CPU Type: Qualcomm Octa-Core or equivalent Display: Size: 14" or higher Technology: Amoled or equivalent Pen Support: Yes Camera: Main Camera: 13 MP or higher Main Camera-Flash: Yes Main Camera-Auto Focus: Yes Memory: RAM Size (GB): 12 GB or higher ROM Size (GB): 256 GB or higher External Memory Support: MicroSD (up to 256GB or higher) Network/Bearer: Multi SIM: Single-SIM Network variant: 4G or higher Wi-Fi: Yes Wi-Fi Direct: Yes Battery: Standard Battery Capacity (mAh): 11200 or higher	Nos	01	10 days
		Accessories: - Protective Case	Nos	01	
		Accessories: - Type C to Type C Charger	Nos	01	
		Accessories: - Keyboard Case	Nos	01	
		Accessories: - Back Cover	Nos	01	

TERMS & CONDITIONS

1. Eligibility Criteria:

- a) The Agency/firm should have legal business entity in Assam, Trade license to be submitted.
- b) The quotationer/bidder should have experience in supply installation & commissioning of IT equipment or similar item of minimum single work order value of ₹ 1,38,000.00 or two work orders, each of minimum value of Rs86,000.00 to Central/state govt. departments/PSUs or reputed private sector organisations in the last three years from the date of issue of this RFQ.
- c) Should have GST registration.
- d) **Supporting documents to be provided for 1 (a) to 1 (c).**

For 1 (b) Work order/Contract Agreement/Letter of Acceptance/Payment order may be submitted as documentary evidence

2. All the pages of the Quotation have to be signed by the authorized representative of the quotationer
3. The quotationer/bidder should fill up rates both in figures and words in the Financial Part. In case of any discrepancies between figure and words, the letter shall prevail.
4. The applicable tax should be shown separately.
5. **Evaluation of Quotations:** The Quotations will be opened on the specified date and time in FREMAA.
 - (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 2); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery period.
 - (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
 - (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.
6. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

LETTER OF QUOTATION- FINANCIAL PART

(This financial part must be submitted using official letterhead of the firm)

RFQ No.FREMAA(P)/COMP-T/12/2017

Date: .06. 2023

To,

The Chief Executive Officer
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub : Quotation (RFQ) for Supply Installation & Commissioning of 14-inch Android Tablet along with other accessories.

Sir,

We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery period.
- (c) The total price of our Quotation, including any unconditional discounts offered is:
Total price of the Quotation *[insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures]*;
- (d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]*
- (e) **Quotation Validity Period:** Our Quotation shall be valid for the period of 45 days, from the deadline fixed for the Quotation submission;

Annexure B

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate ¹ at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
1	14-inch Android Tablet along with other accessories		1	no				
	TOTAL including all taxes and duties							

Commercial Terms & Conditions:

1. Delivery: Within 10 days from the date of receipt of the Supply Order to the office of the Chief Executive Officer, FREMAA
2. Payment: 100% after successful supply installation and commissioning of the item duly certified by the authorised officer of FREMAA.

(Seal and signature of the authorised representative of the quotatoner)

¹ Any unconditional discounts if offered, shall be specified in this column along with the unit rates.
² Indicate each applicable tax separately.