

**GOVERNMENT OF ASSAM**

**FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)**

Address: 4<sup>th</sup> floor, Assam Water Centre, Basistha Charilai NH-27, Guwahati-29, Phone/Fax-(0361)2309896,  
Email: ceo-fremaa@assam.gov.in, Website: [www.fremaa.assam.gov.in](http://www.fremaa.assam.gov.in)

FREMAA(P)/PROJ/WB/AIRBMP/33/2022/372

Date: 07.01.2023

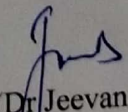
**Minutes of the pre-bid meeting held on 2.01.2023**

**Sub: Request for Quotation (RFQ) for "Hiring of Service Provider for resettlement plan implementation support in Beki River Basin in the state of Assam"**

Tender Reference No: FREMAA/NCS/RAP/BEKI

Tender ID: 2022\_DoWR\_28507\_1

Sl. No	Pre-Bid Queries	Replies of FREMAA
1	Can a firm participate in both the tenders (Beki and Buridehing)	Yes, a Firm/Agency/Service provider can participate in both the assignments. However separate teams for both assignments need to be proposed, with members possessing the prescribed minimum qualifications and experience mentioned in the Request for Quotation (RFQ) document. The teams will scrupulously adhere to the given timeline to ensure expeditious completion of the assignments. <b>Therefore, quotations are liable to be rejected if the same team is proposed for both the assignments.</b>
2	Can the Social Development Specialist have a Graduate degree other than in Social Science as mentioned in RFQ	No. Please stick to the RFQ requirement.
3	Can the Quotation Estimate be revealed	The bidder should submit the quotation after thoroughly assessing the requirements mentioned in the <b>Scope of services</b> in the RFQ.
4	How to submit the Financial Proposal	Please refer to the Instruction to bidders of RFQ document which is self-explanatory.
5	Is there a scope of JV	The assignment size being small in nature, <b>JV and sub-contracting are not allowed.</b>
6	Is it mandatory to have prior experience in similar projects in Assam/Northeast region? Whether Experience in other region/State is considered or not.	Yes. Prior experience in similar projects in Assam/Northeast region is mandatory as per qualification criteria of RFQ document

  
(Dr. Jeevan B, IAS)  
Chief Executive Officer  
FREMAA

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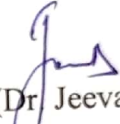
No. FREMAA(P)/PROJ/WB/AIRBMP/33/2022/8/2022/371

Date: 07/01/2023

**Corrigendum-I**

In reference to the Request for Quotation (RFQ) notification no. FREMAA(P)/TECH/05/WB/AIRBMP/33/2022/341/2892 dated 27<sup>th</sup> Dec2022 for "Hiring of service provider for Resettlement Plan Implementation Support in Beki Basin in the State of Assam", revised "**Indicative Reporting Requirements, Time Schedule & Payment Terms against Deliverables for the Engaged Service Providers** enclosed as **Annexure-I** have been incorporated in the RFQ document. Bidders/Quotationers are requested to take note of these amendments prior to the submission of quotations.

The last date and time of online submission of quotation through e-procurement portal [www.assamtenders.gov.in](http://www.assamtenders.gov.in) is extended up to **17.01.2023 at 14.00 HRS (IST)**. The date & time of online opening of quotation through e-procurement portal [www.assamtenders.gov.in](http://www.assamtenders.gov.in) are fixed on **17.01.2023 at 16.00 HRS (IST)**.

  
(Dr. Jeevan B, IAS)

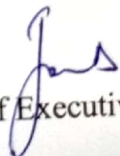
Chief Executive Officer-FREMAA

Memo No: FREMAA(P)/PROJ/WB/AIRBMP/33/2022/8/2022/371-A Date: 07/01/2023

Copy for information to:

i) P A to the Additional Chief Secretary, Water Resources Department, Govt of Assam for kind appraisal of the Addl. Chief Secretary

ii) For publishing in e procurement portal of Govt of Assam [www.assamtenders.gov.in](http://www.assamtenders.gov.in), official website of FREMAA [www.fremaa.assam.gov.in](http://www.fremaa.assam.gov.in)

  
Chief Executive Officer-FREMAA

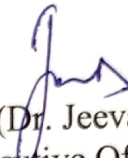
Annexure-I

Indicative Reporting Requirements, Time Schedule & Payment Terms against Deliverables for the Engaged Service Providers

Sl. No.	Milestones/Deliverables	No. of Copies	Timeline	Payment (Instalments)
1	Inception Report with approach, methodology and work plan	3 hard copies along with soft copy	30 days from the date of signing of agreement	5% of contract value
2	Completion of census, validation and other project related survey, identification of PAPs and submission of report along with final list of PAPs.	3 hard copies of report along with soft copy	To be done in consultation with FREMAA from time to time	<p><b>25% of the total contract value divided in three instalments -</b></p> <p>a. 7.5% of the total contract value on completion of survey of land parcels to be handed over to the contractor in 2023 for identification of eligible PAPs, preparation and submission of final list of PAPs to FREMAA</p> <p>b. 7.5% of the total contract value on completion of re-validation &amp; census survey</p> <p>c. 10% of the total contract value on completion and submission of census and re-validation survey report to FREMAA and upon approval.</p>
3	Eligible PAPs availing and getting the entitlement benefits on time.		Continuous process till construction is over	<p><b>20% of the total contract value to be released in two instalments -</b></p> <p>a. 10% of the total contract value - 1<sup>st</sup> part will be released after ensuring readiness for the disbursement of compensation by the</p>

				<p>NGO, like, completion of final list, opening of bank accounts, issuing of identity cards etc. to be verified by FREMAA.</p> <p>b. 10% of the total contract value - 2<sup>nd</sup> part to be released after all the PAPs are compensated and the final resettlement plan implementation report is submitted to FREMAA.</p>
4	Eligible PAPs availing benefits under different existing Government Housing and Employment Schemes etc.		Within four months from the date of signing of contract	10% of the total contract value
5	<b>Preparation of RAP addendum</b>		Tentatively two months from the date of signing of contract for first year works and before start of subsequent working season (However, subject to preparation of the document as and when required by FREMAA)	10 % of the total contract value
6	<b>Preparation of RAP for Beki Embankment</b>		Start after signing of contract and finalisation of Embankment design which is under preparation	5 % of the total contract value
7	Midterm progress / monitoring & evaluation report		12 months from the date of signing of contract	15% of the total contract value
8	Project completion report (Final)	Three hard copies along with soft copies.	Twenty-four months from the date of signing of contract and upon	10% final payment

		incorporating of the observations / suggestions on the draft report and acceptance by FREMAA & World Bank	
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(Dr. Jeevan B, IAS)  
Chief Executive Officer-FREMAA