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GOVERNMENT OF ASSAM**FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)**

Address: 4th floor, Assam Water Centre, Basistha Chariali, NH-27, Guwahati-29,
Phone/Fax-(0361)2309896, Email: ceo-fremaa@assam.gov.in , Website: www.fremaa.assam.gov.in

AFRERM(P)/TECH/52-2014/Part-VIII/33/T-232C

Date: 13.03.2024

REQUEST FOR QUOTATION (RFQ)

Flood and River Erosion Management Agency of Assam (FREMAA), 4th Floor, Assam Water Centre, Basistha Chariali, NH 27, Guwahati-29, invites quotations from esteemed agencies for services of the items as listed in the table below. The interested suppliers/firms/agencies may submit their quotations addressed to the **Chief Executive Officer, FREMAA** at the office on or before **30/03/2024** up to 02:00 PM which will be opened by 3:00 PM on the same day. Queries relating to the RFQ and its terms and conditions contained therein, should be addressed to the issuing authority in writing vide email or letter on or before **22/03/2024**.

Sl. No.	Item Name	Period of Completion
1	Repairing of 7.5HP Centrifugal Pump at Pump Room of Assam Water Centre, Basistha, Guwahati – 29	7 Days

Detailed RFQ document along with other terms and conditions are attached as Annexure A and Annexure B which is available in the official website of FREMAA; www.fremaa.assam.gov.in

Any Addendum/Corrigendum for this RFQ will be uploaded in the above cited website of FREMAA only.


(Dr. Jeevan B, IAS)
Chief Executive Officer,
FREMAA

Memo No: FREMAA(P)/TECH/61/2023/33/T-232CA

Date: 13.03.2024

Copy to:

1. TO(C)-FREMAA, for publishing in the FREMAA official website.


Chief Executive Officer,
FREMAA

TERMS & CONDITIONS

1. Eligibility Criteria:

- a) Should have carried out similar nature of work of in any Govt. Department /Govt. Agencies /Govt. Institutions of Assam & India/ Private Agencies /PSU /Companies /Apartments / Commercial buildings with atleast one similar work of value of minimum Rs. 15,000.00 or two works of minimum Rs. 12,000.00 each.

Documentary Evidence in the form of Letter of Acceptance /Work Order/ Payment receipt/ Agreement has to be submitted.

(Similar Nature means: Repairing and Servicing of Pumps)

- b) Should have a valid GST Registration.
c) Should have a valid Trade License of Assam/ Certificate of Incorporation.

Supporting documents to be provided for 1 (a) to 1 (c) failing which bid may be rejected.

2. The lowest quoted (**including tax**) bidder at **Annexure B3** fulfilling the above criterion at Sl. No. 1 will be eligible for award of contract. However, FREMAA reserves the right to check for arithmetical errors in the Price Schedule.
3. The Bidder is advised to visit and examine the site conditions, nature of work, accessibility, area for storage of materials, etc. and obtain for itself on its own expense all information that may be necessary for preparing the bid. Non-familiarity with the site conditions will not be considered a reason either for extra claims or for not carrying out the work in strict conformity with the specifications & requirements. For site visit and any clarification/ information/ assistance, the intending Bidder may contact Chief Technical Officer, FREMAA at 4th Floor, Assam Water Centre, Basistha, Guwahati – 29. A Site Visit Certificate has to be obtained and attached along with the Bid document duly signed by Chief Technical Officer, FREMAA as attached in **Annexure A2**.
4. All materials, labours, equipment's, T&P and heavy vehicle etc. required in the work shall have to be arranged by the bidder/contractor from his own sources in the event of allotment of the said work to him/them. Moreover, The department is also not bound to supply water or power that may be required in the execution of the work.
5. All the pages of the Quotation have to be signed by the authorized representative of the bidder.
6. FREMAA does not bind itself to accept the lowest bidder and reserves the right to reject any or all the Quotations without assigning any reason.
7. All the above mentioned Terms & Conditions shall be binding after issue of Work Order to the successful Bidder.

SITE VISIT CERTIFICATE

Tender Ref. No.....

I, **M/s**....., having our registered office

at

.....

.....have visited the site of the proposed on

A geo-tagged photo is enclosed in this regard showing my visit to the site.

Signature of Site

Visitor

Name:

...

Verified by:

Chief Technical Officer, FREMAA

.....

.....

(Seal & Signature)

LETTER OF QUOTATION– TECHNICAL PART

(This technical part must be submitted using official letterhead of the firm)

RFQ No. AFRERM(P)/TECH/52-2014/Part-VIII

Date: .03.2024

To,

The Chief Executive Officer
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub: Request for Quotation (RFQ) for “Repairing of 7.5HP Centrifugal Pump at Pump Room of Assam Water Centre, Basistha, Guwahati – 29”

Sir,

I/We, the undersigned, hereby submit the technical part of our Quotation. In submitting our Technical Part, we make the following additional declarations:

- (a) Our quotation shall be valid for the period of 120 days from the deadline fixed for the quotation submission;
- (b) I/we have thoroughly read and understood all the terms and conditions as contained in the RFQ and agree to abide by them.

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of the Bidder

Address

Telephone No.

Email id.

Dated on day of _ , [insert date of signing]

LETTER OF QUOTATION– FINANCIAL PART

(This financial part must be submitted using official letterhead of the firm)

RFQ No. AFRERM(P)/TECH/52-2014/Part-VIII

Date: .03.2024

To,

The Chief Executive Officer
FREMAA, 4th Floor Assam Water Centre
Basistha, Near NH 27, Guwahati 781029

Sub: Request for Quotation (RFQ) for “Repairing of 7.5HP Centrifugal Pump at Pump Room of Assam Water Centre, Basistha, Guwahati – 29”

Sir,

I/We, the undersigned, hereby submit the financial part of our Quotation. In submitting our Financial Part, we make the following additional declarations:

- (a) Our quotation shall be valid for the period of 120 days from the deadline fixed for the quotation submission;
- (b) The total price of our Quotation, inclusive of taxes in accordance with the RFQ Document is

Rs. _____ (Rupees _____
_____ Only)

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of the Bidder:

Address:

Telephone No.:

Email id:

Dated on ___ day of _____ [insert date of signing]

Price Schedule

Name of Firm:

Date:

Sl. No.	Item Description	Unit	Qty	Rate (inclusive of GST)	Amount (Rs.)
1	Repairing and burnishing of high speed water motor pump coil	Job	1		
2	Changing of bearing and repairing of gallan.	Job	1		
3	Miscellaneous additional items required for the assignment to be verified by Engineer-in-Charge.	Job	1		
4	Transportation and labour	Job	1		
Total Amount in INR					
(Total Amount in Rsincluding GST in words)					

Terms and Condition:

1. We confirm that the quoted price is inclusive of all statutory GST, duties, packing, forwarding, freight, handling, loading, unloading & insurance charges for delivery at Assam Water Centre premises and is firm.
2. We confirm that there would not be any price escalation during the tenure of the contract period.
3. We confirm that we will abide by all the terms & conditions of tender, scope of work, specifications and we do not have any counter conditions.

On behalf of the Firm/Agency:

Name of the Authorised Person:

Designation:

Signature: