

GOVERNMENT OF ASSAM**FLOOD AND RIVER EROSION MANAGEMENT AGENCY OF ASSAM, (FREMAA)**

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Email: ceo-fremaa@assam.gov.in, Website: www.fremaa.assam.gov.in

No. FREMAA(P)/TECH/37/2022/122/T-11

Date: 31st Oct'2023

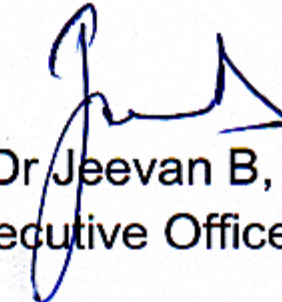
E-Procurement Notice**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES-CONSULTING FIRM SELECTION)**

Name of Project : Assam Integrated River Basin Management Program (AIRBMP)
 E-Tender reference no : FREMAA-CS-6-IEC CONSULTANCY
 Assignment Title : **Selection of Design and Supervision Consultants (DSC) for Construction of Assam Water Centre Annex Building**

The State of Assam through Government of India has received financing from the World Bank (WB) towards the cost of the **Assam Integrated River Basin Management Program (AIRBMP) in Assam**. Under the project, Chief Executive Officer, Flood & River Erosion Management Agency of Assam (FREMAA), Govt. of Assam invites Request for Expression of Interest (REOI) from eligible Consulting Firms for the aforesaid assignment. Complete documents of the REOI along with the **selection method** shall be available on website <https://assamtenders.gov.in> and www.fremaa.assam.gov.in Intending Consultants are required to register at e-tender portal of the Assam Govt. <https://assamtenders.gov.in> and participate through e-tender portal only.

The last date and time for online submission of Expression of Interest (Eoi) is on or before 31.10.2023 at 14:00 HRS (IST).

Any Addendum/Corrigendum to the REOI will be uploaded in the aforementioned websites only.

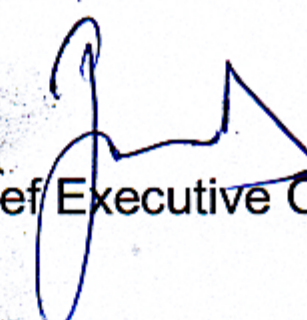

 (Dr Jeevan B, IAS)
 Chief Executive Officer, FREMAA

Memo no. FREMAA(P)/TECH/37/2022/122/T-11

Date: 31st Oct'2023

Copy to: -

- i) Directorate of Information and Public Relation, Government of Assam, Dispur, Guwahati-6 for arranging publication of the above notification in widely circulated one leading English local Daily & one Assamese local Daily of Assam. Bill may be submitted to the office of the undersigned for settlement of payment.
- ii) Technical Officer (C), FREMAA for uploading in e portal of Govt. of Assam viz. www.assamtenders.gov.in and FREMAA website: www.fremaa.assam.gov.in


 Chief Executive Officer, FREMAA

**REQUEST FOR EXPRESSION OF INTEREST (REOI)
(CONSULTING SERVICES- CONSULTING FIRM SELECTION)**

Assam Integrated River Basin Management Project (AIRBMP)

Loan No.94870 IN

**Assignment Title : Selection of Design and Supervision Consultants (DSC) for
Construction of Assam Water Centre Annex Building**

Reference No.: FREMAA_CS8_DESIGN & SUPERVISION Date: 31st Oct2023

1. The State of Assam, through the Government of India, has received financing from the World Bank towards the cost of the Assam Integrated River Basin Management Program (AIRBMP) and intends to apply part of the proceeds for consulting services required for the project.
2. **Flood and River Erosion Management Agency of Assam (FREMAA)** is the **Project Management Unit (PMU)** with **Water Resources Department (WRD)** and **Assam State Disaster Management Authority (ASDMA)** as the **Project Implementing Units (PIU)**.
3. The overall program development objective is to reduce water-related disaster risks in Assam and help the state sustainably develop its water resources. The program aims to squarely address the "Water-DRM Nexus" through a set of synergistic activities including the use of nature-based solutions and non-structural approaches.
4. **Hydro Informatics Unit (HIU)** is a scientific wing of WRD – aimed to grow as a centre of excellence supporting integrated water resources management (IWRM) in the state of Assam. HIU's technical capability will be strengthened during the World Bank funded AIRBMP multiphase programme and its area of work will be extended for IWRM of the entire Brahmaputra basin. HIU at present is housed in the Office of the Chief Engineer, Water Resources Department, Government of Assam.
5. HIU will develop & operationalize flood forecasting system of the sub-basins of the Brahmaputra, will supervise water resources assessments & survey and develop a water resources baseline information system to support Integrated Flood Risk Management Plan (IFRMP) for the state of Assam. The HIU will support planning and design of river engineering works for flood and erosion control and planning of all related hydrographic data survey. They will interface with other institutes and agencies like NESAC, IMD, NCMRWF, ASDMA, CWC, Environment & Forests, etc., to draw data to support its activities.
6. AIRBMP will finance construction of a new state of the art facility for HIU located next to the Assam State Water Data Centre – to be called Assam Water Centre Annex Building, adjacent to the new ASDMA headquarters. This housing is judiciously planned to facilitate interagency collaboration between WRD and ASDMA during flood disasters.

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7. FREMAA (herein referred as "Client") wishes to hire a competent consulting firm (herein referred as "Consultant") for Design and Supervision of the proposed Assam Water Centre Annex Building.

8. **The concept note is being uploaded along with REoI.**

9. The Client now invites eligible consultants to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. The information should include comprehensive descriptions of previous relevant assignments including nature of assignment, contract date, contract amount, person man months provided by the firm, and role of the firm in the contract (Lead Firm, Joint Venture Member, Sub-Consultant, etc.). The assignment duration would be **24 months** from the effective date.

10. THE SHORT-LISTING CRITERIA ARE:

10.1 GENERAL & SPECIFIC EXPERIENCE

- a) The consultant should have an overall experience of **minimum 10 years** in providing Design and Supervision Consultancy for large buildings.
- b) The consultant should have experience of having provided similar services in projects related to Design and Supervision of large buildings in **at least 2 projects financed by the World Bank/ADB or any other multi-lateral funding agencies (On going/completed)** within the **last 10 years** in India.
- c) The consultant should have satisfactorily completed at least 2 similar assignments of minimum value of Rs 60 Lakhs in the last 10 years prior to the last date of submission of the EOI:

10.2 TECHNICAL EXPERIENCE:

- a) **Government Regulations and Compliance:** The consultant should have thorough knowledge of government regulations, codes, and guidelines specific to public buildings and government facilities. Should have familiarity with the unique requirements and standards set by government agencies.
- b) **Security and Access Control:** The consultant should have expertise in designing and implementing security measures, access control systems, and safety protocols that are essential for government buildings.
- c) **Public Engagement:** The consultant should have ability to facilitate public consultations and engagements when necessary, considering the community's needs and feedback in the design process.
- d) **Sustainability and Efficiency:** The consultant should have proficiency in incorporating sustainable design features, energy-efficient systems, and green building practices into government projects, aligning with government mandates for environmental responsibility.
- e) **Space Planning:** The consultant should have skills in optimizing space utilization to accommodate various government functions, departments, and agencies within the building.

- f) **Sensitive Functions:** The consultant should have experience in designing spaces that cater to sensitive government functions, such as secure meeting rooms, data centres, and classified areas.
- g) **Budget Constraints:** The consultant should have ability to work within government budget constraints while ensuring quality design and construction.
- h) **Public Image and Aesthetics:** The consultant should understand the importance of the building's appearance and its representation of the government's image to the public.
- i) **Project Management:** The consultant should have strong project management skills to handle the complexities of government projects, including coordinating with multiple stakeholders and ensuring timely completion.
- j) **Legal and Contractual Expertise:** The consultant should have proficiency in navigating government-specific legal and contractual frameworks, including government contracts, approvals, and potential challenges.
- k) **Transparent Reporting:** The consultant should have capability to provide transparent reporting to government agencies and stakeholders on project progress, expenditures, and outcomes.
- l) **Community Impact:** The consultant should have awareness of the potential impact of the building on the surrounding community and urban context, and the ability to integrate the project seamlessly.
- m) **Emergency Preparedness:** The consultant should have knowledge of emergency response planning, evacuation routes, and safety measures to ensure the building's readiness for various scenarios.
- n) **Ethical Considerations:** The consultant should have adherence to ethical standards and professionalism in dealings with public funds, government officials, and stakeholders.

10.3 FINANCIAL CAPABILITY

- a) The consultant should have an Average Annual Turnover of minimum **INR 1 Crore** certified by registered Indian Chartered Accountant (CA) in the last five FY in the format provided in **Annexure-I**.

10.4 a) MANAGEMENT COMPETENCY

- a) The consultant should demonstrate its management competency for completion of similar type of assignments.

NOTE: The consultants should prepare their EOIs clearly highlighting the points above with relevant and sufficient supporting documents only. The criteria mentioned above are the minimum criteria. Any consultant with more experience than the criteria stipulated above will secure more marks in the respective criteria.

Supporting documents shall include the below compliance sheet also:

Cl. No.	Criteria	Supporting Document	Compliance (Yes/No)	Page No.
10.1 (a)	Company's General Experience	Registration Certificate including MoA/AoA		
10.1(b) to 10.1(c)	General & Specific Experience	supporting documents like Client's Work Order/Completion Certificate/Payment receipt certificate along with the terms of reference/scope of service of the contract agreement to be attached for completed assignment and work order along with the terms of reference/scope of service of the contract agreement to be attached for ongoing assignment		
10.2(a) to 10.2(n)	Technical Experience	Self-declaration		
10.3(a)	Turnover	Audited Profit and Loss Statement and Turnover certificate certified by CA in Annexure-I		
10.4 (a)	Management Competency	Write-up on standard policies/procedures, handling complains, ensuring quality etc.		
		Any other document if any		

Expressions of interest (EOI) must include the following:

- Introductory letter on letter head (with complete contact details – name of contact person, mailing address, telephone, email etc) explaining how the firm is best to deliver the task.
- Organization profile.
- Last five years' audited profit and loss statements along with turnover certificates duly certified by CA. **If the balance sheets of FY 2022-23 are not audited yet, the consultant may submit the financial statements of 2021-22, 2020-21, 2019-2020, 2018-19 and 2017-18 along with the turnover certificates duly certified by the CA.**
- Short note along with photographs (preferred) on the similar projects implemented by the Consultancy Firm in terms of criteria mentioned at 10.2 ('a' to 'n')
- Forms to be submitted along with the EOI are attached as **Annexure-I**.
- Key Experts will not be evaluated at the shortlisting stage.

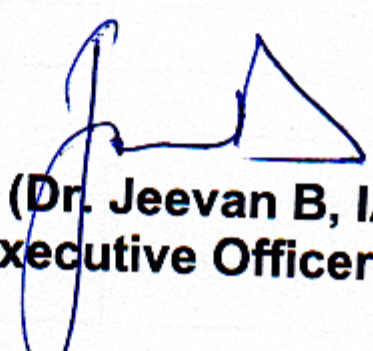
- 11. The attention of interested Consultants is drawn to paragraphs 3.14, 3.16 and 3.17 of the "World Bank Procurement Regulations for IPF Borrowers" Fourth Edition November 2020, setting forth the World Bank's policy on conflict of interest.
- 12. The consultant may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The consultants shall clearly state the role of each member in the association (Lead, JV partner, or Sub-consultant) in their expression of interest, and should submit a signed Letter of Intent by all JV partners in case of a Joint Venture. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
- 13. A consultant will be selected in accordance with the **Consultant's Qualification Selection (CQS)** method as set out in World Bank's "Procurement Regulations for IPF Borrowers" Fourth Edition November 2020.
- 14. The Concept Note for the assignment can be found at the following weblink: <https://assamtenders.gov.in/>.
- 15. Queries may be raised at <https://assamtenders.gov.in/> with subject line - "Queries- EOI- AB-(AIRBMP) - FREMAA<Name of the Firm>" latest by 6.8/11... /2023 till 15:00 Hours.
- 16. Interested Consultants may upload Expressions of Interest along with the aforesaid supporting documents online at the e-procurement portal of Govt. of Assam viz. <https://assamtenders.gov.in> as per the dates mentioned below. No other mode of submission shall be entertained.

17. Key Dates:

- a) Eoi submission End Date and time : 20/11/2023 till 14:00 Hours.
- b) Eoi online opening date and time : 20/11/2023 from 16:00 Hours.

18. Address for Communication:

Kind Attn: The Chief Executive Officer
 Flood and River Erosion Management Agency of Assam (FREMAA)
 4th Floor, Assam Water Centre (Near Basistha Police Station), Kundil Nagar,
 Basistha Chariali, Guwahati-781029, Assam, India, Phone: 0361-2309896
 Email: ceo-fremaa@assam.gov.in,


 (Dr. Jeevan B, IAS)
 Chief Executive Officer, FREMAA

Annexure I

**STRUCTURED QUESTIONNAIRE FOR CONSULTANT
(TO BE SUBMITTED ALONG WITH EOI)**

General Particulars of Consultant

Name of the CONSULTANT	
Registered Address	
Phone No	
Email id	
Name of the Contact Person for this EOI	
Phone no. of the Contact person for this EOI	
Email id of the Contact person for this EOI	
Branch offices if any	
Date of firm's establishment	
Number of full-time employees of the firm	
Number of full-time qualified staff related to the assignment.	
Number of other staff/supporting staff related to the assignment.	

Financial Particulars of the CONSULTANT

Financial Years (FY)	Turnover from Consultancy (INR Cr.)	Turnover from other Activities (INR Cr.)	Total Turnover (INR Cr.)	Average Annual Turnover for the last 5 years (INR Cr.)

Full Time Qualified- (related to the assignment) Staff Brief Profile

Name of Staff/M. No.	Age	Years experience	of	Qualification	Number of Years associated with the CONSULTANT (Post qualification)	Brief nature of work done

Other Staff/Supporting Staff Brief Profile

Name of Staff	Age (Yrs)	Years Experience	of	Qualifications	Number of Years Associated with the consultant	Assignments where the staff has worked with year

Relevant assignments – Last Ten years

Name of Project and funded by Govt/Multilateral Development Bank/any other	Client Name and Address with phone number and email id.	Total Project Value (INR)	Name of Assignment/ consultancy services	Brief description about the assignment/ Consultancy services	Duration of Assignment/ Consultancy Services and Total person months	Role in the assignment as Sole/ Lead /JV Partner/sub-consultant	Professional Fees (INR) for the assignment/ consultancy services

FORMAT FOR SUBMITTING QUERIES/CLARIFICATIONS

Sr. No.	Clause Reference No. along with page no.	Query	Suggestion